# 100 Day Challenge Grants- Criteria and FAQs.

The 100 Day Challenge is building stronger, independent, and resilient communities through skills sharing & free training, increasing connections, and understanding local priorities.

- Grants are for up to £300- you can apply for less if that is all your activity or event requires.
- The grants are primarily for individuals and informal groups of residents. Their purpose is to fund opportunities for training or social action projects.
- Applicants should be *students*, *unemployed due to caring responsibilities*, *illness or disability*, *long-term* (18+ months) *unemployed*, or *retirees*.
- Although open to all Norwich residents, we're particularly keen to hear from applicants *in one of our four target areas*, indicated in the image below:



- Grants are available on a one-off basis to fund a discrete activity, or a specific series of events. They are not to cover on-going costs.
- We expect grant applicants to deliver inclusive activities that welcome all and demonstrate equal opportunities.
- You will be responsible for health & safety at your event.

## **100 Day Challenge Grants cannot support:**

- Retrospective funding (activities that have already happened).
- Social excursions.
- Paid staff costs.
- Overseas activity.
- Political or religious activities.





• Organisational or running costs not directly related to the specific project activities.

## Frequently Asked Questions

#### What can a 100 Day Challenge grant be spent on?

Grant money can be spent on anything you need to run an activity or event that aligns with the 100 Day Challenge's aforementioned aims. This could include equipment hire or purchase, venue hire, promotional materials and transport. Please note that some equipment is already available for free to hire for community events via Lumi, .

### When do I need to get my application in by?

All applications must be submitted by 31<sup>st</sup> May.

### What if I don't have a bank account?

We will try to be as flexible as possible to meet your needs and will consider alternative arrangements, including making a purchase on your behalf.

### What if I need help completing the application form?

If you would like to discuss an idea, have any queries while filling out this application or would like help filling out the form, email Kate Hicks from Voluntary Norfolk at <u>Kate.Hicks@voluntarynorfolk.org.uk</u>, or text/call them on 07918 174847.

#### I'm worries I can't run the event on my own!

Where there are applicants with similar ideas or from similar areas we can bring you together and help you develop your ideas collaboratively.

#### Can several people apply for a grant each on the same project?

Yes, if the project aligns with the 100 Day Challenge aims and reasonably requires more than one grant of up to £300, multiple applications to fund a larger scale project may be considered.

#### Will I be asked to do lots of reporting?

After the event we will ask you how it went and we will also need you to provide evidence of how the grant was spent (for example receipts and photos). We can help you to do this and will be there to support you through the process.

## I don't live in one of the target areas, can I still apply?

Unfortunately, we can only accept applications from those living in targeted in specific areas of Norwich and within certain demographics, as part of the specific aims of the 100 Day Challenge.

#### How do I apply for a 100 Day Challenge Grant?

We will ask you to complete an application form, which we can send you by either email or post. Please get in touch if you need help completing the form.







Once we receive the form we will review it and make reference requests. During this time we may contact you for further information. We will support you in re-applying, should that be necessary- we want as many eligible people to access the grants as possible!

We will let you know if your grant has been successful or unsuccessful by email or by letter.

## How will you use my personal data?

For information on how Voluntary Norfolk uses your data, please see our Privacy Notice at <u>https://www.voluntarynorfolk.org.uk/about/privacy-policy/</u>.

## 100 Day Challenge

The 100 Day Challenge is helping people get involved in community life by facilitating skill-sharing and free training sessions. Simply put, the 100 Day Challenge is about discovering, connecting, and strengthening local relationships, skills, and opportunities, and empowering communities to be guardians of their neighbourhoods.

At Voluntary Norfolk we will jointly collect, process and use personal and sensitive data, via spreadsheet. For more information, including details of the organisations we work together with, please see our Privacy Notice at https://www.voluntarynorfolk.org.uk/about/privacy-policy/.



